High school student device reimaging will continue from January 5 through January 19, 2021 **by appointment only.** Every student who has a working BCPS-issued device (not Chromebook) must schedule a reimaging appointment using the following link.
([https://www.signupgenius.com/go/904054EAAA72EA5FE3-hsstudent24](http://track.spe.schoolmessenger.com/f/a/H6pcLo0IR_YOzvHUQDsAfQ~~/AAAAAQA~/RgRh1avMP0Q-aHR0cHM6Ly93d3cuc2lnbnVwZ2VuaXVzLmNvbS9nby85MDQwNTRFQUFBNzJFQTVGRTMtaHNzdHVkZW50MjRXB3NjaG9vbG1CCl_aTHj0X1X46btSEHlib29rZXJAYmNwcy5vcmdYBAAAAAE~))

Reimaging will occur at all high school sites to ensure student accessibility. Please report to school following the directions below for your confirmed reimaging appointment. Students are reminded to bring their chargers.

**For working devices,** students will have the option to:

1. Drop off the device, leave a phone number and receive a text message to come back to pick up a reimaged device.
2. Drop off the device and wait for a reimaged device (approximately 45 minutes – 2 hours)

**Students with broken devices** should enter a service ticket and should not sign up for a slot.  Broken devices will not be replaced onsite. Service tickets can be completed using the following link or by calling 443-809-4672.
<https://forms.office.com/Pages/ResponsePage.aspx?id=3cPDSRs_g0GOdLONSDpa_bN9gK_DoLNMiZj-pN7hORtUMkVZR1FJU0pIMU1JSllUUFlPRFgwM09KVSQlQCN0PWcu>

**Students who were not issued a device** should enter a service ticket.  Devices will not be provided to students without a device.

Please be prepared to stay in your vehicle and wear a face covering as you interact with staff members onsite. If you are not feeling well, please stay home.  All health and safety mitigation strategies including social distancing and the wearing of face coverings will be implemented during all appointments.

**Staff needing reimaging** should sign up for a slot on any of the available days.

**Staff with broken devices** should enter a service ticket and should not sign up for a slot.  Broken devices will not be replaced onsite. Service tickets can be completed using the following link or by calling 443-809-4672.  [https://forms.office.com/Pages/ResponsePage.aspx?id=3cPDSRs\_g0GOdLONSDpa\_bN9gK\_DoLNMiZj-pN7hORtUMkVZR1FJU0pIMU1JSllUUFlPRFgwM09KVSQlQCN0PWcu](http://track.spe.schoolmessenger.com/f/a/XAYo1fyFT08H8TWwJQTC2Q~~/AAAAAQA~/RgRh1avMP0SMaHR0cHM6Ly9mb3Jtcy5vZmZpY2UuY29tL1BhZ2VzL1Jlc3BvbnNlUGFnZS5hc3B4P2lkPTNjUERTUnNfZzBHT2RMT05TRHBhX2JOOWdLX0RvTE5NaVpqLXBON2hPUnRVTWtWWlIxRkpVMHBJTVUxSlNsbFVVRmxQUkZnd00wOUtWU1FsUUNOMFBXY3VXB3NjaG9vbG1CCl_aTHj0X1X46btSEHlib29rZXJAYmNwcy5vcmdYBAAAAAE~)

**Schedule**

\*Dependent on weather.  Any snow days will be rescheduled after January 19, 2021.

|  |  |  |
| --- | --- | --- |
| **Date** | **Audience** | **Hours** |
| January 5, 2021 | Grade 12 | 10:00 am – 5:00 pm |
| January 6, 2021 | Grade 12 | 8:30 am – 3:30 pm |
| January 7, 2021 | Grade 11 | 8:30 am – 3:30 pm |
| January 8, 2021 | Grade 11 | 8:30 am – 3:30 pm |
| January 11, 2021 | Grade 11 (am)Grade 10 (pm) | 8:30 am – 3:30 pm |
| January 12, 2021 | Grade 10 | 8:30 am – 3:30 pm |
| January 13, 2021 | Grade 10 | 8:30 am – 3:30 pm |
| January 14, 2021 | Grade 9 | 8:30 am – 3:30 pm |
| January 15, 2021 | Grade 9 | 8:30 am – 3:30 pm |
| January 19, 2021  | Grade 9 | 8:30 am – 3:30 pm |